



Announcement
National Institute of Development Administration (NIDA)
Admission Examination Results for the Master of Arts Program
in Law for Management (English Program)
Class 1, Semester 1 Academic Year 2025 (Round 1) (For Internal Use Only)

The applicants whose names and I.D. number appear below have been selected for admission to the Master of Arts Program in Law for Management (English Program) Class 1 commencing in the first semester of the academic year 2025.

No.	I.D. Number
1	681107230001
2	681107230002

1. Documents for Enrollment

- 1.1 Two photocopies of official transcripts of Bachelor's degree
- 1.2 Two photocopies of Bachelor's degree diploma
- 1.3 Two photocopies of identification card/passport
- 1.4 A photocopy of house registration certificate (for Thai applicants only)
- 1.5 A medical certificate issued by a physician or a medically qualified healthcare provider which certifies that you are free of contagious diseases or other serious health conditions that can interfere with your study. This medical certificate can be requested at any private/public hospital or clinic and must be valid within one month only.
- 1.6 Three photographs (1 inch size, not wearing academic gown)
- 1.7 Evidence of name change(s), e.g., marriage certificate (if any)
- 1.8 All foreign students must have valid health insurance throughout the entire duration of their studies.
- 1.9 Candidates must complete the application form for student ID card is available for download at <https://edserv.nida.ac.th/wp-content/uploads/2024/03/fm-esd-03-02-en.pdf>

In addition, National Institute of Development Administration had delegated Bangkok Bank, NIDA Sub-Branch to issue student ID card. Bangkok Bank will notify the date to receive student ID card and Saving Bank Account later. Students are required to comply with all rules and regulations of the Bank.

หนังสือคณะกรรมการ ว่าด้วยการพัสดุ ที่ กค(กวพ)0421.3/ว462 ลงวันที่ 24 พฤศจิกายน 2555

- 1.10 According to the Personal Data Protection Act, B.E.2562 (2019), which comes into effect from June 1, 2022, the National Institute of Development Administration (NIDA) requires student consent for the disclosure of educational information to a third party for the purpose of educational and/or academic document verification. A student can choose to use the student consent to disclosure form from their organization, or they can use the form from NIDA which can be downloaded at <https://edserv.nida.ac.th/consent/>

New students must submit all the required documents above for enrollment to NIDA's Educational Service Division (from 1.1-1.10) from May 22-June 5, 2025.
(strictly consider by the date of the postmark.)

Registrar and Academic Statistics Section
Education Service Division
National Institute of Development Administration
148 Serithai Road, Klong Chan, Bangkok,
Bangkok 10240, THAILAND

Specifying ; Student registration document of “Graduate School of Law, Master of Arts Program in Law for Management (English Program) Special Program”

Applicants whose degrees were conferred by non-Thai higher educational institutions must also provide:

- 1.11 A Confirmation Certificate on Standard Curriculum of Bachelor's degree and/or Master's degree issued by the Bureau of Standards and Evaluation, located at 328 Thanon Si Ayutthaya, Khet Ratchathewi, Bangkok 10400 Telephone: 0-2354-5481, 0-2354-5500-19 ext. 723, 725, 727, 728 Facsimile: 0-2354-5530, 0-2354-5591.
- 1.12 Official Graduation Certificates of Bachelor's degree must be sent directly to: to **applynida-w@nida.ac.th**, or by regular mail to: the Educational Service Division, The National Institute of Development Administration, 148 Serithai Road, Klongchan, Bangkok, Bangkok 10240, Tel. 0-2727-3368. Please note in the subject or on the envelope “Graduate School of Law, Master of Arts Program in Law for Management (English Program) Special Program”

Note 1: All photocopies of documents must be signed by the applicant (certified copy).

Note 2: Applicants must submit the documents mentioned in section 1.11 and 1.12 by September 19, 2025; otherwise, their application shall be considered incomplete and their student status will be void.

The National Institute of Development Administration reserves the right to verify any enrollment documents at any time. Should any of the documents be proven unauthorized or do not meet the requirements of the Institute in any way, the student will be deemed unqualified. The Institute also reserves the right to take legal action against the student's use of unlawful documents.

2. Fees

1) Tuition fee (9 credits at 6,500 Baht per credit)	58,500 Baht
2) Tuition fee per credit for English for Legal Studies course	15,000 Baht
3) Institution Maintenance Fee	4,000 Baht
4) Technology service fee	700 Baht
5) Library fee	600 Baht
6) Tuition fees for <u>Foreign Graduate students**</u>	
(6.1) Category 1: None Thai	10,000 Baht
(6.2) Category 2: ASEAN and other countries**	8,000 Baht

(**from World Bank definition at <https://data.worldbank.org/country/xn>)

(For SWIFT payment, please add Bank service charge 550 Baht)

Note:

**The Rate of tuition fees for foreign graduate students complied with the Announcement of National Institute of Development Administration given on October 31st, 2023. (More details at <https://nida.ac.th/wp-content/uploads/2024/06/tuition-fees-for-foreign.pdf>)

3. Registration Process

No.	Date	Detail	How to proceed
1	May 22 – 26, 2025	Applicants confirm and acknowledge the selection via online platform	Applicants must confirm and acknowledge the selection at https://forms.gle/6hDetN97fSMgwZV1A (Please carefully fill the form). Remark: Please complete your confirmation in the system within the deadline. Otherwise, your spot will be waived.
2	May 22- June 5, 2025	Documents for enrollment submission to NIDA	New students must submit all the required documents for enrollment to NIDA's Educational Service Division (number 1.)
3	May 28, 2025	NIDA Education Service Division sending email to applicants	NIDA will send the instruction procedure manual, username and password to each applicant via E-mail. Also, the manual is available at http://edserv.nida.ac.th/th/student/freshman Students must submit all required documents to NIDA Education Service Division following the instruction in the manual. Note: Please check your E-mail inbox and junk mail at 4:00 PM. If you do not find an E-mail from the institute in either folder, please send your full name and the program to which you have been admitted to varune.t@nida.ac.th . The institute will resend the E-mail containing

No.	Date	Detail	How to proceed
			information about the online registration process to you on the next working day.
4	May 28 – June 4, 2025	Students record personal information and enroll courses for semester 1/2025	<ol style="list-style-type: none"> 1) Students must login at http://reg.nida.ac.th with Username and Password. 2) Enroll courses into the system. Course enrollment deadline is June 4, 2025 (within 23.59, Bangkok local time). 3) In case of any system error, please immediately contact NIDA Education Service Division Tel. 0-2727-3368 (Office hours only). Students who fail to record and enroll within the deadline, student status will be nullified.
5	May 28 – June 5, 2025	Student make a payment	<p>Students make the payment of registration fee via options as shown below:</p> <ul style="list-style-type: none"> - Pay at any branches of Bangkok Bank, Kasikorn Bank, Krungsri Bank. - Pay at any Counter Service (at 7-eleven, Big C, etc.) - Pay by credit card Please read a manual for credit card payment at https://nida.ac.th/wp-content/uploads/2024/05/credit-payment.pdf - Pay via SWIFT payment for oversea payment (please check with your Bank if there any service charge). <p>Bank name: Bangkok Bank Public Company Limited</p> <p>SWIFT Code: BKKBTHBK</p> <p>Account Name: National Institute of Development Administration</p> <p>Account Number: 944-0-01341-6</p> <p>Address: 148 Serithai Road, Khlong Chan Subdistrict, Bangkokpi District, Postcode 10240, Thailand.</p> <p><u>Remark:</u></p> <ul style="list-style-type: none"> - Please check if there is any service charge to process the payment at both the origin and destination points, which you need to add to the registration fee. - Failure to make the payment by the specified time will result in the student being dropped from registration. - Please keep the evidence of payment for further registration process.

No.	Date	Detail	How to proceed
			The registration system will update your payment information on the next working day. Students can check their status of payment within 2-4 days.

4. Commencement Date for Study

Classes will commence on August 9, 2025.

5. English Proficiency Test

For students who are not required to submit English proficiency test scores when applying for an admission interview, they must present results from the NIDA test of English for Academic Purpose (NIDA TEAP), TOEFL, or IELTS before applying for graduation.

The validity period for the English proficiency test scores under this announcement is as follows:

1. NIDA TEAP scores must be no more than one year old from the date of submission.
2. TOEFL and IELTS scores must be no more than two years old from the date of submission.

6. Personal Data Protection

According to Personal Data Protection Act, B.E. 2562 (2019), the Institute shall have the right to collect, use and/or disclose personal data of the selected applicants for the purpose of educational implementation in accordance with the duty and authority of the Institute along with personal data protection.

7. Contact Information

7.1 Educational Registration and Statistics Division

Phone: 0-2727-3367

Educational Services Division, 4th Floor, Narathipphongpraphan Building

7.2 Academic Affairs Unit, School of Law

5th Floor, Boonchana Atthakorn Building

Phone: 0-2727-3661

Website: <https://law.nida.ac.th/>

LINE: @malawnida

Facebook: LawNIDA

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(Associate Professor Dr. Sombat Kusumavalee)
Vice President for Academic and International Affairs