



Announcement of National Institute of Development Administration

Re: Time Limits for Graduate Degree Completion

It is deemed appropriate to issue the National Institute of Development Administration Announcement regarding time limits for graduate degree completion. This announcement establishes the graduate degree completion period for regular students of the National Institute of Development Administration (NIDA) in compliance with Clause 12 of the Notification of the Commission on Higher Education Standards regarding Standard Criteria for Graduate Programs B.E. 2565 dated 18th July 2022.

By virtue of Section 23 of the National Institute of Development Administration Act B.E. 2562, in conjunction with Clause 82 (9) of the National Institute of Development Administration Regulations regarding Graduate Studies B.E. 2563, and the resolution passed by the National Institute of Development Administration Executive Board Meeting No. 9/2567 held on 18th Sep 2024, the time limits for graduate degree completion are stipulated as follows:

1. This announcement shall apply to students who enroll at NIDA from Term 1 of the 2023 Academic Year onward.

2. In this announcement:

“Vice President” refers to the Vice President designated to supervise NIDA educational and academic affairs.

“Graduate School” refers to any graduate schools, colleges, offices, and working units referred to by other names but with equivalent status to graduate schools, colleges, or offices that provide graduate programs.

“Program” refers to any graduate programs offered by NIDA.

3. The President of NIDA shall be in charge of enforcing this announcement. In case any issue concerning the interpretation of this announcement arises, the President, with the advice of the NIDA Educational and Academic Affairs Administration Sub-Committee, shall have the authority to make a final decision, which shall be deemed as conclusive.

4. The study period shall commence from the first term in which the student enrolls as a regular student in the program and continues until the term in which the student completes all academic requirements as stipulated by the program and the National Institute of Development Administration Regulations regarding Graduate Studies B.E. 2563 and its amendments.

5. The study periods for NIDA regular students are stipulated as follows:

- (1) The maximum study period for students in a graduate diploma or advanced graduate diploma program is three academic years.
- (2) The maximum study period for students in a master's degree program is five academic years.
- (3) The maximum study periods for students in a doctoral degree program are as follows:
 - 1) eight academic years for students entering the program with a bachelor's degree; and
 - 2) six academic years for students entering the program with a master's degree.

6. In cases where there is a valid reason preventing students from graduating within the time limits stipulated in Clause 5, students may submit a time extension request containing an explanation of the cause, along with supporting evidence and an action plan, to their Graduate School's dean for consideration. This request must be submitted no less than 90 days before the time limits are reached. A time extension may be granted under the following conditions:

(1) For a study plan with a thesis requirement, a time extension may be granted to students who have already passed the thesis proposal defense but have not yet taken the qualifying examination or thesis defense examination. In granting the time extension, the Graduate School should schedule the date of the qualifying examination or thesis defense examination for the students.

(2) For a study with an independent study requirement, a time extension may be granted to students who have completed all required coursework with a grade point average of not less than 3.00 and are awaiting the final oral examination of their independent studies or the comprehensive examination for graduation.

(3) A time extension may be granted in other cases that prevent students from completing their graduate degrees within the stipulated time limits, such as illnesses requiring lengthy treatment or natural disasters that disrupt the learning process.

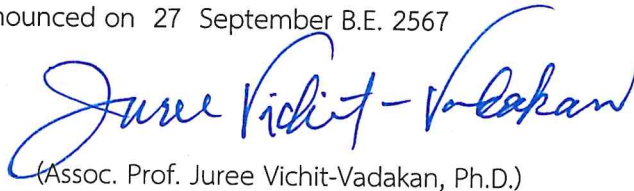
If, after considering the students' reasons for the time extension request and their action plans, the Graduate School's dean deems it appropriate to grant the time extension, the dean shall forward the request to the NIDA President via the Vice President for further approval on a case-by-case basis.

7. If any student fails to submit a time extension request within the timeline specified in Clause 6, the Graduate School's dean shall consider the student's reasons for requesting an extended time to submit the request on a case-by-case basis. However, the dean shall take into account the time required for the approval process and ensure that the approval is obtained before the date on which the student's time limit is reached.

Interim Provision

8. For students who enrolled at NIDA before Term 1 of the 2023 Academic Year, the study periods specified in Clause 5 of this announcement shall apply. For time extension requests, submissions must comply with the requirements prescribed by the Ministry of Higher Education, Science, Research and Innovation.

Announced on 27 September B.E. 2567



(Assoc. Prof. Juree Vichit-Vadakan, Ph.D.)

Chairperson of NIDA Council